



Quality-Certified Training of Farmers on Organic Agriculture

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# Pilot CerOrganic Training of Trainers Summer School

22-28 May 2011

“A School for Future Trainers of Organic Farmers”

Mediterranean Agronomic Institute of Chania (MAICh), Crete, Greece

## Trainee Handbook



With the support of the Lifelong Learning Programme of the European Union. This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



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## 1. Overview of the CerOrganic Training of Trainers Summer School

Title: CerOrganic Summer School: Quality Certified Training of Trainers on Organic Agriculture

Venue : The Mediterranean Agronomic Institute of Chania (MAICH),  
Makedonias Str. 1, Chania, Crete, Greece ([www.maich.gr](http://www.maich.gr))

Organizers: Mediterranean Agronomic Institute of Chania, Department of Sustainable Agriculture ([www.maich.gr](http://www.maich.gr))  
The CerOrganic Leonardo da Vinci Project Consortium ([www.cerorganic.eu](http://www.cerorganic.eu))

Duration: 5 weeks

Phase 1: *8<sup>th</sup>-21<sup>st</sup> May, 2011 Distance learning – participants will receive introductory study material, and begin to interact through the CerOrganic Web Portal*

Phase 2: *22<sup>nd</sup>-28<sup>th</sup> May, 2011 face-to-face learning – lectures, seminars, workshops and field trips, based at MAICH*

- |                           |              |
|---------------------------|--------------|
| • 23 May 2011 (Monday)    | 9.00 – 18.00 |
| • 24 May 2011 (Tuesday)   | 9.00 – 16.00 |
| • 25 May 2011 (Wednesday) | 9.00 – 18.00 |
| • 26 May 2011 (Thursday)  | 9.00 – 18.00 |
| • 27 May 2011 (Friday)    | 9.00 – 18.00 |
| • 28 May 2011 (Saturday)  | 9.00 – 14.00 |

Phase 3: *30<sup>th</sup> May–15<sup>th</sup> June, 2011 Distance learning - completion of assignment supported by tutors through the CerOrganic Web Portal.*

Submission of Main Assignment (Seminar) : *15<sup>th</sup> June, 2011*

Publication of Grades : *15<sup>th</sup> July, 2011*

Award of Certificates / Course Transcripts : *31<sup>st</sup> July, 2011*

### Objectives:

- to develop skills in blended learning course design,
- to familiarize trainees with the use of ICT technologies for OA content adaptation for teaching and/or in decision making,
- to demonstrate and provide experience of various communication and consultation approaches in OA,
- to present major topics, issues, and problems in OA where decision making is mostly required in a farming context,
- to illustrate analytical thinking methodologies leading to decision making in OA.

## 2. About the CerOrganic ToT Training

The CerOrganic Training of Trainers (ToT) Programme targets predominately graduates with degrees in agriculture-related subjects, or individuals with substantial (at least 5 years) experience of organic cultivation. The training will provide them with the necessary skills and competences to function as effective advisors and trainers of organic farmers.

The CerOrganic ToT was developed under the aegis of the EC LdV Life Long Learning Programme CerOrganic project after examination of current and future requirements and incorporation of examples of best-practice for this type of training from 5 European countries (Austria, Cyprus, the Czech Republic, Greece, and Hungary). The Training programme is the first of its kind to have been developed according to strict quality criteria that inform every aspect of the training, from the accessibility, applicability and relevance of the modules taught, to the trainee learning experience. The tutors include recognized experts in the fields of Organic Agriculture and Agricultural Extension Theory, Pedagogy, Information and Communications Technology (ICT), and Quality Assurance in e-Learning. The Training will be conducted in English.

The training has been designed to review the major topics, issues, and problems in OA for which decision making is most often required on the farm; to illustrate analytical thinking, to promote reasoned decision-making and to demonstrate and provide experience of, various communication and farmer consultation approaches in OA. In order to develop the trainees advisory capacity the training includes units on blended-learning course development, and will familiarize trainees with the use of ICT technologies for OA content research and their adaptation for the training/advising of farmers.

For each of these fields, a training module has been constructed, comprising several units. Specifically, the following modules will be taught:

- C531. Blended & e-learning design,
- C532. ICT technologies for OA content adaptation,
- C533. Farmer communication & consultation approaches,
- C534. OA topics, issues & problems – decision making,
- C535. Quality Assurance in Learning.

These modules inter-complement and synergistically enhance the building of the profile of the advisor/trainer in Organic Agriculture. Assessment of acquired competencies will be performed in the form of an integrated assignment.

The CerOrganic training consists of three periods (phases):

Phase I) An initial 2-week preparatory period (8<sup>th</sup> – 21<sup>st</sup> May, 2011) supported through the CerOrganic Web Platform (<http://cerorganic.moleportal.eu>), in which trainees will enter the Platform through the Web Portal, create their own profile and commence a virtual interaction with the Programme tutors, and other trainees. A series of relevant

reading material will be provided for self-paced study, on which the trainees will be expected to comment on to the tutors to demonstrate that they have read and understood. This period is intended to assist all trainees to understand the required level of basic knowledge in the topics to be taught. It is also highly recommended that trainees start to think about or refine the topic that will form the basis of their training program.

Phase II) The second phase (22<sup>nd</sup> – 28<sup>th</sup> May, 2011) comprises the 1-week face-to-face Summer School, to be held at MAICh. The programme for this week will consist of lectures, seminars, workshops and site visits to Organic Agriculture farms and enterprises. During this period the trainees will be guided to attain the necessary competences to enable them to plan, research, and effect a training seminar for Organic farmers on a topic relevant to their local area. The trainees will develop and present the outline of their planned seminar to tutors and fellow trainees, which will then be improved through discussion and critique by the tutors and fellow trainees. The Seminar Outline, a 2 page summary outlining the subject, approach and content of each trainee's proposed training seminar will form the first assignment, to be submitted on the morning of 28<sup>th</sup> May, 2011. These outlines will receive a grade from the tutors. Those trainees receiving a failing grade in this assignment will receive additional time as well as the offer of additional assistance, to resubmit their proposal in a satisfactory form by 31<sup>st</sup> May, 2011.

Phase III) The final 2-week distance-learning Main Assignment phase of the training, here, supported by the relevant tutors through the Web Platform, the trainees will complete their training seminar, by conducting research and a farm-visit or other consultation exercise. The training seminars should be submitted through the Web Portal by 15<sup>th</sup> June, 2011.

During the week long Training at MAICh, Monday and Tuesday will be given over to seminars, lectures and hands-on workshops on Blended & e-learning design, ICT technologies for OA content adaptation, plus farmer communication and consultation strategies. From Wednesday to Friday, the mornings will be spent in lectures and seminars on OA topics, issues and problems, and decision making, and each afternoon visiting OA businesses where trainees will observe and participate in farmer consultation using a variety of approaches. On the Saturday (28<sup>th</sup> May, 2011) the trainees will present the outline of their proposed training seminar, and be taught key aspects of Quality Assurance to be applied to their trainings.

#### Assessment and assessment criteria

The First Assignment will be graded either pass or fail, and participants will receive comments from the course tutors. The Main Assignment will be graded according to the following scheme:

- Grade A or Excellent (80-100%).
- Grade B or Good (70-79%)
- Grade C or Average (60-69%)
- Grade D or Pass (50-59%)
- Grade F or Fail (0-49%)

The First Assignments will be presented by the trainees during Phase II of the school, and submitted in the form of a Powerpoint presentation (or similar). Any trainees receiving a failing grade for the First Assignment will be assisted by tutors to amend their proposal in order to address the perceived shortcomings. The First Assignment must be submitted in English. The second assignment will be submitted at the end of Phase III. During Phase III, The CerOrganic tutors will be available for consultation and advice through the CerOrganic Web Portal. Main Assignment grades, and the comments of the evaluators will be released to the trainees no later than the 31<sup>st</sup> July, 2011. The Main Assignment may be submitted in the native language of the trainee, if it is one of the 4 additional consortium languages (Czech, Greek, German, Hungarian). If trainees wish to submit their presentations in any other language, this must be subject to prior arrangement and will depend on whether this language is adequately spoken by at least one of the evaluating tutors. Application to submit a Main Assignment in a non-consortium language should be made in writing to Dr Carolyn Owen at MAICH ([owen@maich.gr](mailto:owen@maich.gr)) no later than 15<sup>th</sup> May, 2011. For any trainees receiving an F grade for their Main Assignment there will be a further 15 day period after publication of the grades in which they may resubmit their seminar for re-assessment i.e. until 15<sup>th</sup> August, 2011.

For both assignments assessments will be made of the basis of whether:

- the seminar/report (or outline) is relevant to the organic cultivators in the trainees home country,
- appropriate research has been conducted and incorporated into the training,
- the assignment is scientifically correct and will be understood by its target group, and whether the method of presentation selected is appropriate.

At the end of the training all trainees will receive:

- I) A certificate of attendance/participation
- II) A transcript detailing the modules taught
- III) A certificate supplement detailing the course taken and the grades achieved by the participant.
- IV) The comments of the tutors who have graded their assignment.

By completing the assessments and the first assignment (an outline of the proposed training seminar), set during the week at MAICH, and submitting a satisfactory main assignment (the completed training seminar in its final form), the trainees will demonstrate that they have achieved the expected learning outcomes. The 5-week training period will entail approximately 100 hours of study, and will be equivalent to 4 ECTS (European Credit Transfer System) units.

Trainees will receive the above documents by 15<sup>th</sup> August, 2011.

### Academic Appeal

Trainees may appeal their grade if they are able to show that there has been a procedural error or there exist mitigating circumstances that the examiners were not aware of.

Trainees must apply in writing within 7 days of publication of exam grades to Dr. Carolyn Owen, and the appeal will be considered by the appropriate Project Officer. Trainees will be informed of the officer's decision in writing within 14 days of receipt of the appeal.

### 3. The CerOrganic Tutors

- Professor Ulrich Köpke. Director and Head of Institute of Organic Agriculture, University of Bonn, Germany - Founding President of the International Society of Organic Agriculture Research (ISO FAR).
- Professor Emeritus E. Sfakiotakis. Aristotelean University of Thessaloniki, Greece. Expert in plant physiology, biochemistry, horticulture and sustainable agriculture.
- Professor László Radics. Corvinus University of Budapest, Hungary. Chairman of the International Association ECOLOGICA. Expert in Weed Science.
- Professor Jan Moudry. University of South Bohemia, Czech Republic. Expert in organic farming and agroecology.
- Assistant Professor Zita Szalai. Corvinus University of Budapest, Hungary. Lecturer on organic agriculture and ecological control of pests and diseases.
- Assistant Professor Alexandros Koutsouris, Agricultural University of Athens, Greece. Expert on agricultural extension.
- Associate Professor Ulf-Daniel Ehlers. The European Foundation for Quality in E-Learning (EFQUEL) Brussels, Belgium. Expert in educational scientist and e-learning.
- Dr Emmanouil Kabourakis. The National Agricultural Research Foundation (NAGREF), Heraklion, Greece. Expert in agroecology, ecological food production systems, organic farming systems.
- Dr David Smith. The Federal Ministry of Education, Art and Culture (BMUKK) Austria. Expert in pedagogy and e-learning.
- Dr Gerhard Plakolm. Institute of Organic Farming and Farm Animal Diversity, Agricultural Research & Educational Centre (AREC), Austria. Expert in plant production.
- Dr Vassilios Protonotarios. Agro-Know Technologies, Greece.
- Dr Christos Vasilikiotis. Expert on Agroecology and Organic Field Crop Management, Technological Educational Institute of Thessaloniki, Greece.
- Dr Jan Moudry. University of South Bohemia, Czech Republic. Expert in organic farming and agroecology.
- Ms Xenia Arapi. Technical University of Crete, Greece.
- Ms Monika Moises. The Federal Ministry of Education, Art and Culture (BMUKK) Austria. Expert in the use of ICT for educational purposes.
- Ms Katalin Szepkuthy. Oko Garancia Ltd, Budapest, Hungary. Expert in GMO detection / avoidance and legislation in organic agriculture.
- Mr. Charalampos Thanopoulos. Agro-Know Technologies, Greece. Expert in the vocational education training of farmers.

#### 4. The CerOrganic Keynote Speakers

- Professor Ulrich Köpke. Director and Head of Institute of Organic Agriculture, University of Bonn, Germany - Founding President of the International Society of Organic Agriculture Research (ISO FAR).
- Assistant Profesor Alexandros Koutsouris. Agricultural University of Athens, Greece. Expert in agricultural education & extension.
- Dr Lina al Bitar. The Mediterranean Agronomic Institute of Bari (IAMB), Italy. Expert in organic agriculture and education.
- Mr Jean-Marie Morin, EPLS Theodore Monod, Rennes - Le Rheu, France. Expert in blended learning professional training in OA.
- Mr Vincent Gauchard, EPLS Theodore Monod, Rennes - Le Rheu, France. Expert in blended learning professional training in OA.

## 5. Guidelines to Participants

Timetable for participation:

Participants will receive a full information pack including details of access and use of the CerOrganic Web Portal by the 5<sup>th</sup> May, 2011.

- Phase I: Trainees are expected to have logged onto the CerOrganic Web Portal and have created a profile for themselves by 8<sup>th</sup> May, 2011. This profile will allow them to interact with fellow trainees and the CerOrganic tutors through the portal. During the period 8<sup>th</sup> – 21<sup>st</sup> May, 2011, trainees will be set certain tasks - chiefly reading exercises - and will be required to demonstrate that they have read and understood some of this material by logging comments as directed.
- Phase II: Trainees are required to present themselves at the Aristotelis Auditorium of the MAICH Conference Centre from 08:30am on Monday 23<sup>rd</sup> May, 2011.
- Phase III: During the second distance-learning component of the ToT, the trainees will be required to log onto the Web Portal periodically. Contact with tutors will be by email or by pre-arranged tutorials conducted through the Portal.

### Computer – Internet Access

Participants will be required to have access to a PC and an internet connection (of at least 2MBps) for the distance-learning components of the course. To maximize accessibility, the CerOrganic course has been designed to be operating system- and browser-independent, with no additional software or plug-ins being required. The provision of a laptop by trainees is advisable for the Summer School. There is WiFi coverage throughout the institute, with LAN access points also available. A limited number of PCs with internet connections will be available at MAICH for who do not have a laptop. Trainees should advise the organizers before 8<sup>th</sup> May, 2011 if they will require the use of these facilities. A digital camera would also facilitate the production of training material by the trainees.

For assistance with administrative, educational or practical problems please contact:

- Dr Carolyn Owen  
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Mediterranean Agronomic Institute of Chania  
Phone: +30 28210 35000 (x533)  
Fax: +30 28210 35001  
[owen@maich.gr](mailto:owen@maich.gr)
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## 6. The CerOrganic ToT Summer School Programme

|               | Monday<br>23/05/2011  | Tuesday<br>24/05/2011   | Wednesday<br>25/05/2011   |
|---------------|---|---|---|
| 9.00-9.50     | C531.1a Designing a Course with eLearning components (Dr. D. Smith & Ms M. Moises, Federal Ministry of Education, Arts and Culture (BM:UKK), Austria)                 | C533a.3 Using Open Educational Resources to support scenarios (Dr. V. Protonotarios, Agro-know, Greece)   | Keynote Lecture "OA: challenges and prospects in training" (Prof. U. Köpke, Univ. Bonn, Germany)  |
| 9.50-10.40    | C531.1b The importance of planning the eLearning course<br>C531.1c Discussing the effectiveness of an eLearning course (Dr. D. Smith & Ms M. Moises, BM:UKK, Austria) | C532.2 Finding digital resources: The Organic.Edunet Web Portal (Dr. V. Protonotarios, Agro-know, Greece)   | C534a.1 Principles of OA, Legislation, Certification (Dr. C. Vasilikiotis, TEI Thessaloniki, Greece)  |
| 10.40 – 11.10 | Coffee  | Coffee  | Coffee  |
| 11.10-12.10   | C531.2 Facilitate and evaluate the course (Dr. D. Smith & Ms M. Moises, BM:UKK, Austria)  | C533a.2 (WS2): Elaboration & adaptation of Organic Farmer scenario activities & resources (Dr. V. Protonotarios & Mr. Ch. Thanopoulos, Agro-know, Greece) | C534a.2 Soil Fertility & Management (Prof. U. Köpke, Univ. Bonn, Germany)   |
| 12.10-13.00   | C531.3 Designing the training course (Mr. Ch. Thanopoulos, Agro-Know, Greece)   | C533a.4(WS3): Preparation of Organic Farmer scenario presentation (PPT) (Dr. V. Protonotarios, Agro-know)   | C534a.3 Weeds Control and Biodiversity (Prof. L. Radics, University of Corvinus, Hungary)   |
| 13.00-14.00   | Lunch   | Lunch   | Lunch   |
| 14.00-14.50   | C531.4 Implementation of Participative Techniques (Mr. Ch. Thanopoulos, Agro-know, Greece)  | C532.3a Lecture on "Using a Course Management Platform for Organic Advisors: The Organic.Mednet case" (Mrs X. Arapi, TUC, Greece)                         | Keynote Lecture "Communication for Rural Innovation: Rethinking Agricultural Extension" (Asst. Prof A. Koutsouris, Agricultural University of Athens (AUA), Greece) |
| 14.50-15.40   | C533.2 (WS1a): Elaboration of Organic Farmer Scenario Description (Dr. V. Protonotarios & Mr. Ch. Thanopoulos, Agro-Know, Greece)                                     | C532.3b (WS4) Hands-on exercise "Using a Course Management Platform for Organic Advisors: The Organic.Mednet case" (Mrs X. Arapi, TUC, Greece)            | C533b.1 (WS5) Extension Planning - Communication Methods and Techniques (Asst. Prof A. Koutsouris, AUA, Greece)   |
| 15.40 – 16.00 | Tea   | Tea   | Tea   |
| 16.00-17.00   | C533a.1 Introduction to the Organic Farmer scenario concept (Dr. V. Protonotarios Agro-Know, Greece)  | Keynote Lecture "Training in Organic Farming in France". Mr J.-M. Morin & Mr V. Gauchard, Formabio EPL Théodore Monod - CFPPA Le Rheu, France             | C534b.1 Field Trip - Organic Open Field Vegetable Cultivation (Mixed Crops, Intercropping etc.) Perivolia, Chania   |
| 17.00-18.00   | Keynote lecture "Introduction to Metadata" (Dr. V. Protonotarios, Agro-Know, Greece)  |   |   |

|               | Thursday<br>26/05/2011   | Friday<br>27/05/2011   | Saturday<br>28/05/2011  |
|---------------|--|--|---|
| 9.00-9.50     | C534a.4 Biological Control of Pests and Diseases (Prof. Z. Szalai, University of Corvinus, Hungary)  | C534.c OA case studies in user partner countries:<br>C534.c1 Austria (Prof G. Plakolm Institute of Organic Farming and Farm Animal Diversity, Raumberg-Gumpenstein, Austria)<br>C534.c2 Czech Republic (Dr J. Moudry)<br>C534.c3 Greece and Cyprus (Dr. E. Kabourakis, NAGREF Heraklion, Greece)<br>C534.c4 Hungary (Ms K. Szepkuthy, Oko Garancia Ltd, Budapest, Hungary) | C531. Blended & E-learning Design ( <i>Evaluation</i> ) (Dr. D. Smith and Ms M. Moises, BM:UKK) |
| 9.50-10.40    | C534a.5 Organic Farm Management (Prof J. Moudry, University of South Bohemia, Czech, Republic)   |  | Coffee  |
| 10.40 – 11.00 | Coffee   |  |   |
| 11.00-12.00   | C534a.6 Sustainable Post-Harvest Handling (Prof. E. Sfakiotakis, Aristotle Univ, Greece)   |  |   |
| 12.00-13.00   | C534a.7 Marketing and e-sales of OA products (Dr Jan Moudry, University of South Bohemia, Czech, Republic)   |  | C535. "Quality Assurance in Learning" (Dr. U. Ehlers, EFQUEL, Brussels, Belgium)                |
| 13.00-14.00   | Lunch  | Lunch  | Lunch   |
| 14.00-15.00   | Keynote Lecture "The experience of IAMB in e-training and OA" (Dr L. al Bitar, Coordinator, Dept Organic Agriculture, The Mediterranean Agronomic Institute of Bari (IAMB), Italy) | C534b.3 Field Trip - Organic Greenhouse Production of Vegetables Plakias, Rethymnon.   | END OF SCHOOL<br>Farewell   |
| 16.00-18.00   | C534b.2 Field Trip - Organic Olive Cultivation, Farm Management, Processing, e.sales, Marketing Astrikas, Kolymbari  |  |   |

## Annex 1 – Travel Information

MAICh is situated 3km south-east of the city of Chania.

### How to get to MAICh from the airport

MAICh is situated 13km from the international airport of Chania (Ioannis Daskalogiannis).

The times of buses from the airport to Chania are:

06.40, 09.30, 15.40, 19.25, 21.20

The bus ticket will cost you 1.50€ (to be bought at the kiosk at the airport).

This bus will bring you in the center of Chania.

There are 2-3 busses from Chania Public Market to MAICh each hour, from 06.00am to 22.40pm every day (22.30pm on Sundays). The destination will be SOUDA or NNK. A single journey costs 0.8€, and tickets can be bought from kiosks next to the bus stop. Ask the driver to show you the bus stop for MAICh.

A taxi to MAICh from the airport should cost 20-30 €.

Taxis are available outside the airport terminal.

### How to get to MAICh from the port

MAICh is situated 2km from the port of Souda. The ferry from Pireaus arrives early in the morning (about 5.30-6.00am). There are buses to Chania from the port from 6.00am. A single journey costs 0.8€, and tickets can be bought from kiosks next to the bus stop. Ask the driver to show you the bus stop for MAICh.

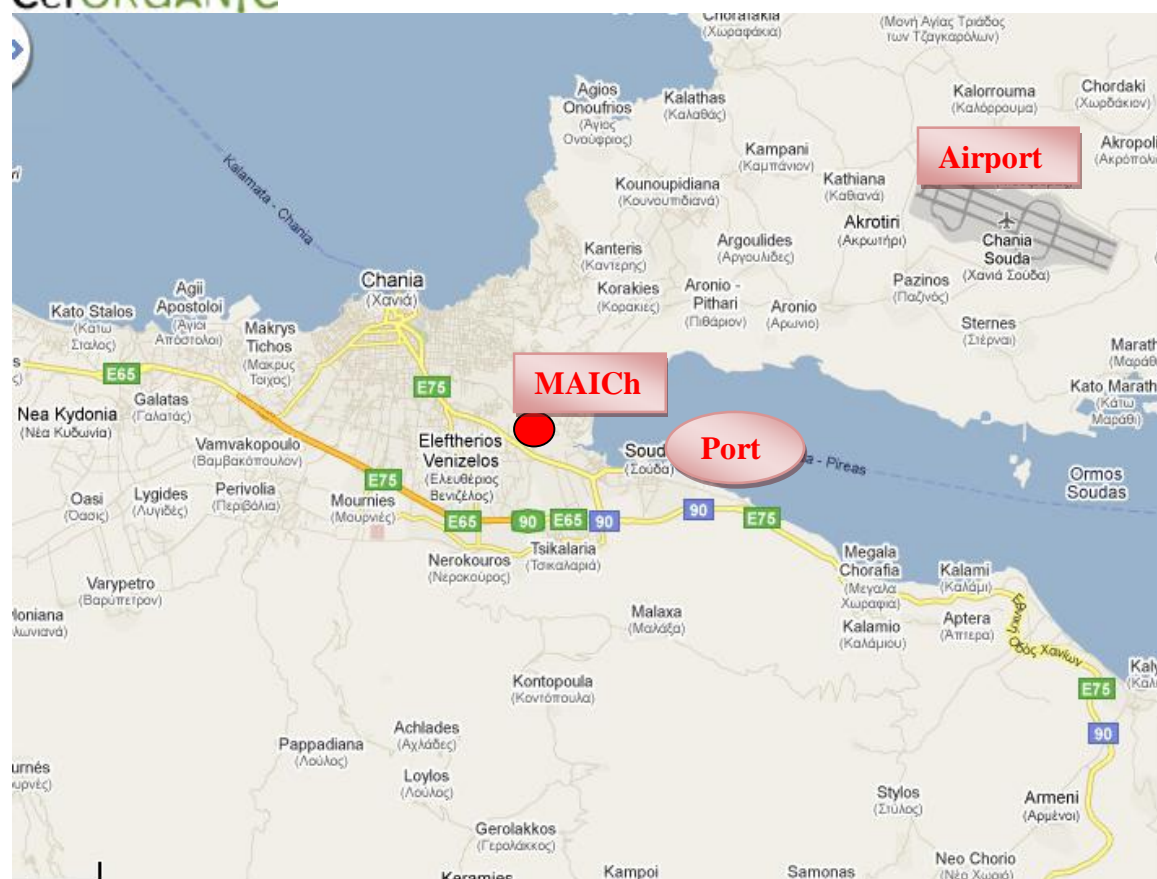
A taxi to MAICh from the port should cost about 5 €.

Taxis are available outside the port.

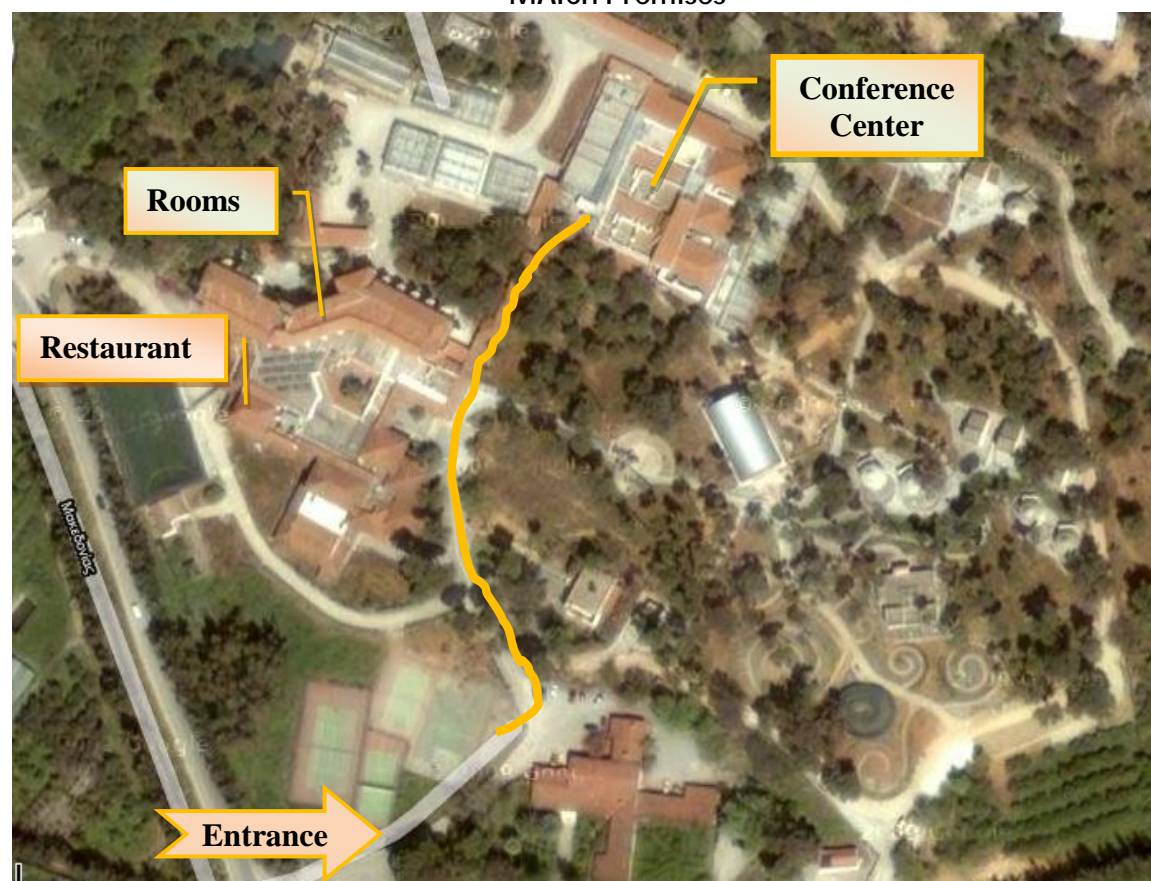
### How to get to MAICh from the main motorway of Crete

MAICh is situated 2km from the Northern Cretan Motorway.

From the main Souda, exit follow the signs for Chania, not Souda, taking Leoforos Karamanli towards the centre of town. At the first set of traffic lights turn right, and the entrance to MAICh is the first turning on the right immediately afterwards.



### MAICH Premises



## Project Information

CerOrganic is a two year Leonardo da Vinci Multilateral Project financed by the European Commission that aims to develop and test a quality assurance procedure for the vocational education/training of agricultural advisors/trainers in Organic Agriculture, based on the European Quality Assurance Reference Framework (EQARF).

## Consortium Members



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Federal Ministry of Edu-  
cation, Arts and Culture  
(Austria)

<http://www.bmukk.gv.at>



Association for Hungar-  
ian Organic Farming  
(Hungary)

<http://www.mogert.uni-corvinu.hu>



Institute of Agricultural  
Economics and Informa-  
tion (Czech Republic)

<http://www.uzei.cz>



European Federation  
for Quality in E-Learning  
(Belgium)

<http://www.efquel.org>



DIO Inspection  
and Certification  
Organization (Greece)

<http://www.dionet.gr>



Department of  
Agriculture of Cyprus  
(Cyprus)

<http://www.moa.gov.cy/da>



Education and Culture DG

Lifelong Learning Programme

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